



925 Bethel Street
5th Floor
Honolulu, HI 96813
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Job Title: Engineering—Civil Engineer
Date: May, 09 2017
Company: G70
Location/Address: 925 Bethel Street, Fifth Floor, Honolulu, HI 96813
Department: Civil Engineering
Exempt/Non-Exempt: Exempt
Position Reports to: Principal-Civil Engineering

Position Summary: Serve as Civil Engineer for a variety of routine engineering projects, including but not limited to the following type of projects: site development, transportation, water supply, wastewater, utility infrastructure, stormwater management and sustainable design. Responsible for performing civil engineering duties in planning, design, construction, of civil engineering projects. Assists in preparing preliminary and final design drawings, construction specifications and cost estimates, and engineering reports.

Essential Duties (Major Responsibilities/Activities):

- Produce designs using AutoCad and Civil3D.
- Performs research and investigations.
- Performs moderate level design tasks and prepares portions of project documents.
- Assigns tasks to and coordinates work with entry-level engineers, technicians, and/or administrative staff.
- Works independently and collaboratively on planning, design and/or research on conventional civil engineering projects.
- Evaluates, analyzes, selects, and applies standard techniques, procedures and criteria for a wide range of civil engineering projects.
- Assists in field investigations and site visits for observation of construction.
- Assists in determining project schedule and budget requirements.
- Assists in communication with clients, consultants or other official contacts relating to specific assignments or meetings.
- Keeps informed of new developments and requirements of the civil engineering profession.
- Assists project managers, project engineers or principal in charge with more complex civil engineering projects.
- Analyzes survey reports, maps, drawings, blueprints, aerial photography, and other topographical or geologic data to plan projects.
- Exercises and uses sound discretion and independent judgment.